

FIELD EDUCATION DEPARTMENT

Sacred Heart School of Theology
 7335 South Highway 100 - PO Box 429
 Hales Corners, Wisconsin 53130-0429
 414-425-8300, ext. 7220
 FAX 414-529-6999
 e-mail: rschiavone@shst.edu

LEARNING AND SERVICE CONTRACT**STUDENT**Name: Diocese or Religious Community: **Type of Placement:**Christian Formation Pastoral Outreach Semester(s).....Fall 20 Spring 20 **Length of Placement:**Beginning Date - MM/DD/YY Completion Date - MM/DD/YY **SUPERVISOR:**Name: Position: Parish/Institution/Agency: Address: City, State, Zip Code: Telephone Number: FAX: E-Mail:

Please return this "**Learning and Service Contract**" to the **Field Education Department** within **three weeks** from the beginning of the semester for which the placement is set. At the successful completion of this

placement, the requisite Field Education credits will be granted.

Normally, approximately **six hours of field work per week are required** when contracting for Christian Formation or Pastoral Outreach placements. This includes preparation and travel time.

For further information regarding this contract, please contact the Field Education Department at **414-425-8300, ext 7220.**

STUDENT'S LEARNING GOALS

Each field placement requires the student to set specific learning goals for himself in concert with his supervisor. Each learning goal must be accompanied by one or more specific **methods** or **objectives** of achieving that goal. List your **LEARNING GOALS** for this field placement below.

A. What do I need to learn about **MYSELF** in this setting? (increased self-knowledge derived from new experiences and environments). **List one or more goals here:**

Learning Goal:

Methods/Objectives:

Learning Goal:

Methods/Objectives:

B. What do I need to learn about **others** in this setting? (people or cultures different from myself, conditions/circumstances like poverty, homelessness, death, addictions, domestic violence, etc).

List one or more goals here:

Learning Goal:**Methods/Objectives:****Learning Goal:**

Methods/Objectives:

C. What do I need to learn about **MINISTRY** in this setting? (specific attitudes, approaches, skills for ministry; also how God/grace is at work here; etc).

List **multiple goals** here based on your current learning needs and what the site can accommodate.

Learning Goal:

Methods/Objectives:

Learning Goal:

Methods/Objectives:

Learning Goal:

Methods/Objectives:

Learning Goal:

Methods/Objectives:**Learning Goal:****Methods/Objectives:****SUPERVISOR'S EXPECTATIONS AND COMMENTS:** (to be completed by the supervisor).**A. List briefly, but quite specifically, your expectations of the student:**

B. List ways in which you believe you can, in your role as supervisor, assist the student to achieve the goals he has set for this placement:

MUTUAL EXPECTATIONS/COMMITMENTS

A. In order to insure that the pastoral experience will be a learning experience, the supervisor and student will set aside one or two times per month to:

1. formally reflect on the student's current field experience.
2. discuss any issues necessary for the growth of the student.
3. name any theological/pastoral issues.

B. The days and times you plan to do this:

Day:	Monday	Time:		AM
Day:	Monday	Time:		AM

C. The tool(s) to be used are one or more of the following:

- Observation Report

- Journal or Diary
- Verbatim Account
- Stream of Consciousness Report
- Case Study
- Role Play
- Ministry Reflection Report

D. The student will probably not be available during the following times. To insure good communication he has been asked to specify dates:

	to	Thanksgiving
	to	Christmas Break
	to	Spring Break
	to	Easter Break
	to	Days of Recollection
	to	Other (School Calendar)
	to	e.g., Ordinations, Lectures

E. List the days/hours when ordinarily you (student) will be at your Field Education site:

Day:	Monday	Time:		AM
Day:	Monday	Time:		AM
Day:	Monday	Time:		AM
Day:	Monday	Time:		AM

THE AGGREEMENT AS OUTLINED ABOVE AND COMPLETED IN THIS DOCUMENT, IS ACCEPTED BY:

On-Site Supervisor:

Student:

Date: - MM/DD/YY

Seminary Field Education Coordinator:

This contract was returned to the Field Education Department office on: