

**FIELD EDUCATION DEPARTMENT**

Sacred Heart School of Theology  
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**SUPERVISOR'S ASSESSMENT OF STUDENT**

**NAME OF STUDENT**

**TYPE OF PLACEMENT:**

**Christian Formation**  **Pastoral Outreach**

**Semester(s).....Fall 20**  **.....Spring 20**

**PLACEMENT SITE**

**NAME OF SUPERVISOR**

This form is intended to serve as a tool for assessing the performance of the student in his ministerial development.

As such, it is seen as part of a learning process. Since the material from it will be incorporated into the annual Field

Education Department report to the Faculty Council, which is also sent to the student's Ordinary, please try to answer

all the sections honestly, clearly and completely.

Your assessment should be shared with the student before it is handed in to the Field Education Department.

It will be appreciated if this report is typed.

**1. From your personal experience and observation, characteristics of the student were:**

(Check as many as appropriate)

- Very attentive and interested
- aloof, distant
- Flexible, open to suggestions and disagreement
- Cooperative
- Available and accessible at times stipulated in the Learning and Service Contract
- Other (please comment)

**Comments:**

**2. In your judgment, did the student satisfactorily complete the work/ministry for which he originally contracted? If any adjustment had to be made, was this communicated and cleared?**

**3. What do you observe as this students most outstanding ministerial strengths? (Please give examples)**

**4. Where does the student need the most development? (Please explain)**

**5. LEARNING GOALS: Please describe your perception of the outcomes of each of the student's learning goals.**

**(refer back to Learning and Service Contract):**

**a. What do I need to learn about MYSELF in this setting?**

**b. What do I need to learn about OTHERS in this setting?**

**c. What do I need to learn about MINISTRY in this setting?**

**6. From your personal experience and observation, how do you see the student relating to you as supervisor and to the other staff?**

Definitely High \_\_\_\_\_ Average \_\_\_\_\_ Low \_\_\_\_\_ **To what degree do you find him:**

- 5  \_\_\_\_\_ 4  \_\_\_\_\_ 3  \_\_\_\_\_ 2  \_\_\_\_\_ 1  \_\_\_\_\_ Conversational, talkative
- 5  \_\_\_\_\_ 4  \_\_\_\_\_ 3  \_\_\_\_\_ 2  \_\_\_\_\_ 1  \_\_\_\_\_ Shy
- 5  \_\_\_\_\_ 4  \_\_\_\_\_ 3  \_\_\_\_\_ 2  \_\_\_\_\_ 1  \_\_\_\_\_ Self-confident, self-assured
- 5  \_\_\_\_\_ 4  \_\_\_\_\_ 3  \_\_\_\_\_ 2  \_\_\_\_\_ 1  \_\_\_\_\_ Cautious
- 5  \_\_\_\_\_ 4  \_\_\_\_\_ 3  \_\_\_\_\_ 2  \_\_\_\_\_ 1  \_\_\_\_\_ Nervous, anxious
- 5  \_\_\_\_\_ 4  \_\_\_\_\_ 3  \_\_\_\_\_ 2  \_\_\_\_\_ 1  \_\_\_\_\_ A willing listener
- 5  \_\_\_\_\_ 4  \_\_\_\_\_ 3  \_\_\_\_\_ 2  \_\_\_\_\_ 1  \_\_\_\_\_ Eager to learn ministry, asking questions
- 5  \_\_\_\_\_ 4  \_\_\_\_\_ 3  \_\_\_\_\_ 2  \_\_\_\_\_ 1  \_\_\_\_\_ Ability to question and challenge appropriately

- 5  \_\_\_ 4  \_\_\_ 3  \_\_\_ 2  \_\_\_ 1  \_\_\_ Serious
- 5  \_\_\_ 4  \_\_\_ 3  \_\_\_ 2  \_\_\_ 1  \_\_\_ Able to follow through on projects, programs
- 5  \_\_\_ 4  \_\_\_ 3  \_\_\_ 2  \_\_\_ 1  \_\_\_ Authentic
- 5  \_\_\_ 4  \_\_\_ 3  \_\_\_ 2  \_\_\_ 1  \_\_\_ Friendly, approachable
- 5  \_\_\_ 4  \_\_\_ 3  \_\_\_ 2  \_\_\_ 1  \_\_\_ Energetic
- 5  \_\_\_ 4  \_\_\_ 3  \_\_\_ 2  \_\_\_ 1  \_\_\_ Courteous
- 5  \_\_\_ 4  \_\_\_ 3  \_\_\_ 2  \_\_\_ 1  \_\_\_ Generous
- 5  \_\_\_ 4  \_\_\_ 3  \_\_\_ 2  \_\_\_ 1  \_\_\_ Organized
- 5  \_\_\_ 4  \_\_\_ 3  \_\_\_ 2  \_\_\_ 1  \_\_\_ Reliable
- 5  \_\_\_ 4  \_\_\_ 3  \_\_\_ 2  \_\_\_ 1  \_\_\_ Patient
- 5  \_\_\_ 4  \_\_\_ 3  \_\_\_ 2  \_\_\_ 1  \_\_\_ Prompt
- 5  \_\_\_ 4  \_\_\_ 3  \_\_\_ 2  \_\_\_ 1  \_\_\_ Groomed, presentable
- 5  \_\_\_ 4  \_\_\_ 3  \_\_\_ 2  \_\_\_ 1  \_\_\_ Having a sense of humor

**Please comment on any of the above traits or others you or the staff encountered as you related to the student:**

**Comments:**

**7. How often did you conduct regular supervisory sessions with the student for the purpose of reviewing and assessing his ministry?**

**List and describe some of the issues of the student's performance that were processed.**

**8. Did you reflect theologically with the student on the issues/themes emerging within his ministry?**

Yes.....  No

**If Yes, list some of the biblical/theological images or themes that seemed most helpful to the student and his growth in ministerial identity.**

**9. Did this field placement expose the student to a culture different than his own?**

Yes.....  No

**If Yes, please comment on how the student adjusted to this situation.**

**10. Based on your current knowledge of the student, what goals would you suggest he work to accomplish his next ministerial placement?**

**11. My impression with this student's satisfaction with pastoral work in this placement is.**

- Highly satisfied and strongly motivated
- Satisfied and motivated
- Occasionally satisfied and occasionally motivated
- Other

**Please comment:**

**12. Were you able to share this assessment with the student?**

- Yes.....  No

**DATE:**\_\_\_\_\_

**SUPERVISOR'S SIGNATURE:**\_\_\_\_\_

Thank you very much for the time you have given to supervising and assessing our student.

(Revised 3-23-2007)